

# NORTHERN ALBERTA HOCKEY LEAGUE

## CONSTITUTION

### Article 1

The name of the League shall be known as the Northern Alberta Hockey League (NAHL) herein after referred to as NAHL or the League.

### Article 2

The League shall abide by all regulations, bylaws and rules of Hockey Alberta and Hockey Canada.

### Article 3

The objectives of the League shall be:

- a. To foster and promote a high level of hockey for Alberta U13, U15 and U18 players under its jurisdiction.
  - b. To control and administer the playing of the game of hockey in accordance with the rules, regulations, and etiquette of the game.
  - c. To ensure keen competition within the League; and
  - d. To promote the development of players and coaches.
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# NORTHERN ALBERTA HOCKEY LEAGUE (NAHL)

## BYLAWS

### 101 - Operation and Control

NAHL teams will be controlled and operated only by their Local Minor Hockey Association (LMHA) and will not enter into any player contracts or agreements of any kind and with anyone except Hockey Alberta and Hockey Canada.

### 102 – New Members

New members must post a performance bond immediately payable upon acceptance into the League (AGM). This bond will be renewed annually and held in Trust; any interest gained will be transferred to the General Account.

### 103 – Team Registration

- a. It will be the responsibility of each host Association to ensure that their team is properly registered with Hockey Alberta.
- b. It is the League's responsibility to ensure that all teams are registered with Hockey Alberta as per League regulations.

### 104 – Violations

- a. Any violation of the constitution, bylaws, policies, procedures, rules or regulations of the League, Hockey Alberta, or Hockey Canada by any member of this League may render such member liable to disciplinary action and/or suspension as deemed necessary.

### 105 – Meetings – Representation and Voting

- a. The Annual General Meeting of the League will be held in June on the Saturday closest to the 21<sup>st</sup> at the Edmonton Minor Hockey Office located at 10618 124 Street NW, Edmonton, Alberta or Virtual Zoom Meeting.
- b. The League will hold its Coaches Organizational Meeting (face-to-face or a letter by email to each Coach and Manager or telephone conference) the second Sunday of September annually.
- c. No member will be entitled to be either represented at or have voting privileges at the Annual General Meeting or any meeting of this League unless its financial commitments to the League are fully paid and they are deemed to be in good standing by the League.
- d. A quorum shall be at least 2/3 of the membership rounded up to the next whole number.
- e. Each member represented will have one vote each. The Officers of the League shall not have voting powers on motions except the President who shall cast a deciding vote in tied motion votes.
- f. A simple majority of votes shall carry all questions.
- g. Only voting members may attend meetings unless otherwise invited by the President.
- h. Special meetings may be requested by the President or by a member and must be called by the President within 30 days upon receipt of a request for the Special Meeting. The request must be signed by at least two thirds (2/3) of the members and must include the

reasons for the request. Fourteen days' notice of the Special Meeting must be given to each member.

#### 106 – Membership Fees

- a. The annual membership administration fee will be set at each Annual General Meeting, payable to the League on or before the first League game of the season.
- b. All members' privileges are automatically lost upon default of any moneys due to the League without just cause. These privileges may include loss of points earned in games played.

#### 107 – Declaration of Teams

- a. All members shall declare to the League whether their team will operate in the League for the next season on or before April 15. Any team cancelling after April 15 will forfeit their bond.
- b. All players must be registered with Hockey Alberta prior to their first League game. A copy of the Hockey Canada Registry (HCR) Official Team Roster must be emailed to the VP Discipline prior to each team's first League game.

#### 108 – Performance Bond

Each team(s) is required to post a performance bond payable to the League immediately upon acceptance into the League (AGM). These bonds will be renewed annually and held in Trust; any interest gained will be transferred to the General Account: U18 AA Bond \$1000 and U15 AA Bond \$500.

#### 109 – Officers of the League

- a. The Officers of the League are:
  - i) President
  - ii) Vice President of Discipline
  - iii) Vice President of Public Relations
  - iv) Secretary Treasurer
- b. The President and Vice President of Discipline will be elected in even years and the Secretary Treasurer and Vice President of Public Relations will be elected in the odd years, unless otherwise determined at the League's Annual General Meeting.
- c. The League shall carry liability insurance for its Officers if not provided by Hockey Canada or Hockey Alberta.

#### 110 – Election of Officers

- a. The election of Officers will take place at the Annual General Meeting of the League by a show of hands or by secret ballot.
- b. Officers will assume two-year terms upon acceptance.
- c. Only under unusual circumstances will the President and Secretary Treasurer be replaced in the same year.

- d. At each Annual General Meeting, the President will act or appoint a non-voting, independent person to act in the capacity of the Returning Officer, who will chair for elections only.
- e. Should a vacancy occur during the year of any Officer position of the League, the President may appoint a replacement until the next League meeting.
- f. Where possible, the President shall have already served a term as Vice President.

#### 111 – Duties and Powers of the President

- a. Be the first contact for teams within his/her jurisdiction and first contact for all League matters other than discipline.
- b. To conduct the business of the League in its entirety between and during meetings.
- c. The President may represent any or all the members of the League on any occasion and will be responsible to the League for the same.
- d. To discipline any Coach, Manager, player, team official, LMHA representative or member for refusing to accept and obey the rulings of the League or its Officers and for any proven misconduct, unfair or unsportsmanlike conduct, individually or collectively at any place where hockey is being played or at any meeting.
- e. Ensure the League schedule is developed and distributed.
- f. Shall cast a deciding vote in case of a tie on motions, elections, and protests.
- g. Annually, chair a meeting with all Coaches and Managers before the start of League play.
- h. Communicate schedule changes and will ensure full League communication.
- i. Arrange for and distribute blank League game sheets and incident reports.
- j. Liaison with Hockey Alberta.

#### 112 – Duties and Powers of the Vice President of Discipline

- a. Be the first contact for the teams regarding discipline.
- b. Assist the President in performing his/her duties. Shall have one vote at all elections and when reviewing protest.
- c. Chair any playoff and League award activities.
- d. Keep record of all suspensions.
- e. Summarize at the Annual General Meeting, all suspensions, gross misconducts and match penalties for League information and trending purposes from the previous season.
- f. To provide reports to the Hockey Alberta Zone Conduct and Discipline person regarding any suspension of clubs, Managers, Coaches, players, or officials when required.
- g. Chair any disciplinary review committees struck from time to time.
- h. Communicate with Hockey Alberta Zone Discipline Coordinators.

#### 113 – Duties and Powers of the Vice President of Public Relations

- a. Ensure the League is promoted within its regions.
- b. Ensure communication is occurring between each team and its local Medias.
- c. Shall have one vote each at all elections.
- d. Arrange for major League sponsors and Division Sponsors.

#### 114 – Duties and Powers of the Secretary Treasurer

- a. League minutes shall be recorded and distributed to all League members within 14 days following any meeting.

- b. Ensure each Member in the League who attends the June and September meetings receive a copy of this Constitution, Bylaws and Policy/Procedures documents.
- c. Ensure the update of this Constitution, Bylaws, and Policy/Procedures documents occurs.
- d. Record all revenues and expenditures, deposit all moneys received, pay all accounts of the League, and prepare appropriate annual financial statements as of April 30 for the Annual Meeting.
- e. Prepare and present annually a financial report and budget to the membership at the Annual General Meeting for ratification.
- f. Have a review done on the books annually by a member team. (See Appendix 1)
- g. Shall have one vote for elections.
- h. Shall remit expense money required. Will have dual signing authority for League expenses with the President or the Vice President of Discipline or the Vice President of Public Relations.

#### 115 – Honorariums

Honorariums will be set at the AGM and paid annually to:

- a. League President
- a. Vice President of Discipline
- b. Vice President of Public Relations
- c. Secretary Treasurer

#### 116 – Expenses

- a. Within the annual League budget, any expenses for meals, travel and accommodations by any individual will be reimbursed as per the Hockey Alberta fee guidelines and paid monthly after expenses are submitted to the Secretary Treasurer.
- b. No one directly involved with the coaching, management, or administration of the League may profit from any matters pertaining to the League unless approved by the Secretary Treasurer.

#### 117 – Amendments

- a. The Constitution and Bylaws may be rescinded, amended, or added to only at the League's Annual General Meeting or at a Special Meeting. Policies and Procedures may be rescinded, amended, or added to at a League Meeting with a 30-day notice and approval of 5 (five) members.
- b. A notice for intended amendments must be submitted in writing to the Secretary Treasurer at least 45 days prior to the date of the Annual General Meeting.
- c. The Secretary Treasurer or President must provide a notice of intended amendments to each team at least 14 days prior to the League's Annual General Meeting.
- d. Amendments to this document require a simple majority vote at the Annual General Meeting for adoption.
- e. A review of the Constitution, Bylaws, and Policies/Procedures must occur at the Annual General Meeting as a regular agenda item.
- f. In order for the NAHL to have Hockey Alberta recognition, it shall submit its League By-laws and Regulations and a list of the names and addresses of the officers not later than July 1st of the current Hockey Season to the Hockey Alberta office. Any amendments to

the By-Laws and Regulations must be registered with Hockey Alberta and approved prior to implementation.

#### 118 – Legal Action

- a. Any recourse to the Courts of Law by any Member, Hockey Team, Player, Coach, Manager, Trainer, Stick-boy, Referee, Linesman or Official regarding the interpretation and administration of the Bylaws, Rules and Regulations before all rights and remedies of the Bylaws and the Bylaws of Hockey Canada have been availed of and exhausted, shall be deemed as ungentlemanly and unsportsmanlike conduct within the meaning of the Rules and Regulations. Said conduct will be considered a violation of the same thereby entitling the President to suspend and disqualify the said Member or individual(s).
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